



PERSONAL DATA

Name: Mr./ Ms. Birth Date: Address: Telephone: E-mail Address: Most recent test score: TOEFL: TOEIC:

TOEFL COURSE REQUEST

Reading, Listening & Vocabulary
Reading, Listening & Vocabulary + Speaking
Grammar & Writing
Grammar & Writing + Speaking
Speaking
Full-time
Full-time students have the option of taking speaking class in the AM or PM

TOEIC COURSE REQUEST

Speaking & Writing*
Reading & Listening
Full-time*
*Not offered at all times. Please contact us to check when the course will be offered.

REFUND POLICY

The registration fee is in all cases non-refundable. If a visa application is denied, the school will refund 100% of the total fees paid (less the registration fee) Refunds will be calculated according to the following chart:

Table with 3 columns: Time of Refund Request, Amount of Refund. Rows include 'Before class begins' and 'After class begins' with various completion percentages.

COURSE DELAY POLICY

- 1. All students who request a course delay must complete a course delay form.
2. All course delays will incur a \$35 processing fee.
3. The course delay will take effect on the Monday following receipt of the course delay form.
4. The school reserves the right to deny course delays.

COURSE FEES

\$100 application fee is payable upon registration. A \$100 discount is applied if the student registers for 12 weeks.

Table with 4 columns: TOEFL Courses, Tuition, Material, 12-week package. Rows include Reading, Listening, and Vocabulary; Grammar and Writing; Speaking; Full Time.

Table with 4 columns: TOEIC Courses, Tuition, Material, 12-week package. Rows include Speaking & Writing; Reading & Listening; Full Time.

TERM DATES

Start every Monday. Please be advised that term dates are subject to change.

- Jan 4 - Jan 29
Feb 1 - Feb 26
Mar 1 - Mar 26
Apr 6 - Apr 30
May 3 - May 28
May 31 - Jun 29
Jul 5 - Jul 30
Aug 3 - Aug 27
Aug 30 - Sep 24
Oct 4 - Oct 29
Nov 1 - Nov 26
Nov 29 - Dec 23

Start Date: Length of registration: Today's Date:

\$100 is due at registration time. Please note your registration will not be confirmed until you complete the rest of the payment. (please tick here) I have read and understood the refund and course delay policy. Signature: